

Sunset Cove Homeowners Association, Inc. C/O Rapp Management Co.  
1703 Broadway St.  
Galveston, TX 77550

# Builder Application

## BACKGROUND

Company Name:	
Trade Name (if any):	
Parent Company (if any):	
Street Address:	
City, State, Zip:	
Fax:	
Email:	
Web Address:	
Type of Company ("C" Corp, LLC, "S" Corp, Partnership, LLP, Other):	
State of Incorporation/Registration	
Year Founded:	

## OFFICERS & DIRECTORS

Please list all officers, directors, and/or partners of the corporation or partnership (use additional pages if necessary.)

TITLE	NAME AND ADDRESS	Percent of Ownership

## LOCAL MANAGEMENT TEAM

Please list all key members of the local management team not shown under "Officers & Directors"

TITLE	NAME AND ADDRESS	YEARS WITH COMPANY

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**TRADE CONTRACTOR & SUPPLIER REFERENCES**

Sub/Supplier	Company Name	Contact	Telephone Number
Electrical			
Plumbing			
Drywall			
Carpentry			
HVAC			
Concrete			

MISC.

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**FINANCIAL REFERENCES**

Please list the financial institutions utilized by the company. List the checking accounts and lending institutions in the appropriated places and include other financial institutions which you do business.

Financial Institution	Lender	Contact	Telephone Number
	Checking Accounts		
	Lender		

**AWARDS**

Please list any awards, citations, and special recognition received by the company

Name of Award	Received From	Year Received

**GENERAL INFORMATION**

Is the company organized under the laws of the State of Texas (yes or no)?	
If “no”, is the company qualified to do business in the State of Texas (yes or no)?	
How many full-time personnel are employed by the company?	
Is the company a member of NAHB or any other industry-related organization?	
How many years has the company’s chief executive officer controlled a home building company?	
Name the parent company, if applicable.	
Name any subsidiary companies, if applicable.	
For the remaining questions below, “company” shall be defined to include the applicant company as well as entities listed in the three (3) inquires immediately above.	
Is the company or any of its officers, directors, partners or principals in default of any loans or involved in any type of foreclosure proceedings (yes or no)?	
Has the company ever given any deeds in lieu of foreclosure (yes or no)?	
Has the company or any of its officers, directors, partners or principals ever filed bankruptcy or been adjudicated as bankrupt within the past seven years (yes or no)?	
Are there current tax liens, mechanics liens, materialmen’s liens, or other liens filed of recorded against the Builder arising out of the operation of Builder’s business? If “yes”, please attach a description of each such legal action in detail.	
Is Builder currently a defendant in any lawsuits or other legal action relating to Builder’s construction activities (yes or no)? If “yes”, please attach a description of each such legal action in detail.	
Have any complaints been filed against Builder with the Better Business Bureau, Bureau of Consumer Protection or any other consumer agency (yes or no)? If “yes”, please attach a description of each such complaint in detail.	

ARB/ACC Use Only- Representative: \_\_\_\_\_ Date: \_\_\_\_\_

Approved: \_\_\_\_\_ Not Approved: \_\_\_\_\_

Comments: \_\_\_\_\_

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